|  |  |
| --- | --- |
| **PI NAME** |  |
| **STUDY TITLE** |  |

**Only fill out the sections that apply to your research.**

**Children / Minors**

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| --- | --- | --- |
| **Note**: Individuals who have not reached the age of the majority in the jurisdiction where the research is taking place are considered minors (even if they are over 18). The age of majority in Texas is 18; however, this is not the age of majority in all states, provinces, territories, or countries. | | |
|  | | |
| **1.** | Identify the age range of the minors in the research: | |
|  | | |
| **2.** | Are any of the minors considered wards of the state or any other agency, institution, or entity? | Yes  No |
|  | | |
| **3.** | Generally, minors aged 7 years and older are assumed to be able to provide written assent. Do you plan to obtain written assent from all minors aged 7 years and older?  **If no**, explain: | Yes  No |
|  | | |
| **4.** | Do you plan to obtain written parental permission from one or both parents or a legal guardian?  **If no**, you will need to submit either a request for a waiver of consent or a request for a waiver of documentation of consent depending on your research plan. | Yes  No |

**Adults who are unable to consent for themselves (diminished decision-making capacity)**

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| --- | --- | --- |
| **5.** | Describe how you will determine whether an adult individual does not have the capacity to consent: | |
|  | | |
| **6.** | Describe how you will verify that an adult individual can serve as an LAR for the potential subject: | |
|  | | |
| **7.** | Do you plan to obtain written assent from the subject?  **If no**, explain: | Yes  No |
|  | | |
| **8.** | Do you plan to obtain written consent from the subject’s LAR?  **If no**, you will need to submit either a request for a waiver of consent or a request for a waiver of documentation of consent depending on your research plan. | Yes  No |

**Students**

|  |  |  |
| --- | --- | --- |
| **9.** | Are the individuals being asked to participate the students of the Principal Investigator or any other research staff?  **If yes,** describe how coercion or undue influence will be eliminated: | Yes  No |
|  | | |
| **10.** | Is participation in the research a classroom assignment and/or are the research procedures mandatory? | Yes  No |
|  | | |
| **11.** | If the research occurs in a classroom setting and not all students in the class participate, describe how the non-participating students will not be marginalized: | |

**Faculty / Employees**

|  |  |  |
| --- | --- | --- |
| **12.** | Do you (the researcher) supervise or have other authority over the employees or faculty that are being recruited?  **If yes,** describe how coercion or undue influence will be eliminated: | Yes  No |
|  | | |
| **13.** | Are you asking employees or faculty to evaluate you, their supervisors, their peers, their own work performance, or their own job satisfaction?  **If yes,** describe how the risk of inadvertent disclosure of research data that may jeopardize employability or job performance will be minimized: | Yes  No |

**Non-English Speakers**

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| **NOTE**: All consent forms and other materials given to subjects should be in a language understandable to the subject in most circumstances. All translated documents must be submitted to the IRB along with an attestation or certificate of translation. | | |
|  | | |
| **14.** | Will the consent form and other subject materials be translated into a language understandable to the subject?  **If no**, explain: | Yes  No |
|  | | |
| **15.** | List the language(s) (other than English) in which the research will be conducted: | |
|  | | |
| **16.** | Is the Principal Investigator fluent in the language(s)?  **If no,** identify who will be responsible for communicating with the participants and their qualifications to do so: | Yes  No |